



Conference/Meeting Hire

Company _____

Contact Person _____

Phone _____ Email _____

Conference Date _____

Times Required _____ to _____

Number Attending _____

Please select required options below

Function Room Hire Half Day \$220 Full Day \$330

Includes tables, chairs, table clothes, white board & Markers (if required), USB compatible TV, PA system, Tea and Coffee making facilities. Caters for up to 130 people

Set Up Required

Round Table Set Up Tables x _____ Chairs at Each Table x _____

Long Table Set Up Groups of x _____

Theatre Style Set Up

Equipment Required

White Board & Markers PA System

TV

Board Room Hire Half Day \$120 Full Day \$170

Includes tables, chairs, table clothes, white board & Markers (if required), PA system, Tea and Coffee making facilities. Caters for up to 17 people

Equipment Required

White Board & Markers PA System

TV